



Montville Youth Service Bureau

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MONTVILLE YOUTH SERVICE BUREAU'S AFTER SCHOOL PROGRAM DISCIPLINE POLICY

1. Verbal: We make every effort possible to resolve conflicts with your child individually. However, we supervise many children in this program and we may or may not be able to communicate with you verbally about our concerns during the ASP. Parents/guardians can call for an appointment to discuss the issue in person during non-ASP hours, or contact us by phone to discuss the situation.
2. Written: If our attempts to resolve the situation with your child are unsuccessful and the behavior is a constant problem, we will notify you verbally, in writing, or both about the situation.
3. Suspension: If your child's behavior continues to be a problem and he/she fails to respond to redirection, he/she will be suspended from our program(s) for a period of two (2) weeks. There are no exceptions!
4. Expulsion: Any future behavior problems will result in your child losing his/her place in our program for the remainder of the school year.

These are examples of the issues of concern:

- Bullying in any form (Verbal, Written or Physical)
- Disregard for, or opposition to, staff limit setting
 - Threatening other children/staff
 - Disrespect for property/ people

- Persistent failure to obey center rules
- Being unmanageable

Disciplinary action taken by any staff member is at their discretion and will take the totality of the situation into consideration.